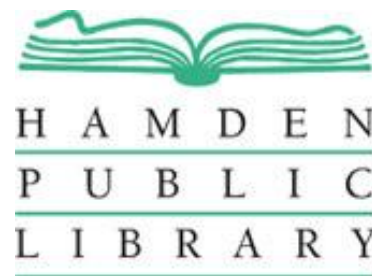


WHAT ARE CONTACTLESS SERVICES?

Library card holders may request and borrow all types of library materials in a way that ensures the safety of everyone. If you live in Hamden, you can get a digital library card through our website, www.hamdenlibrary.org. This service may be adjusted at anytime.



HOW TO REQUEST ITEMS TO BORROW - THREE WAYS:

- Place a hold on the item in our catalog. [Visit www.hamdenlibrary.org](http://www.hamdenlibrary.org).
- Call one of our libraries:
 - Miller, 2901 Dixwell Ave, 203 287-2680
 - Brundage/Community Branch, 91 Circular Ave, 203 287-2675
 - Whitneyville, 125 Carleton St, 203 287-2677.



Ask the staff member to locate your item and to place a hold on it. Let the staff person know where you want to pick up the item - Miller, Brundage/Community, or Whitneyville.

- You may also email your request to info@hamdenlibrary.org.
- If you do not have a specific title in mind, call or email to request that staff find items about a specific subject or in a particular genre for you. Are you interested in exercise, cooking, history, mysteries? We'll put together a bundle of your favorite topics for you.

IMPORTANT

Due to high demand, you will be limited to ten checkouts and twenty holds for future checkouts per library card.

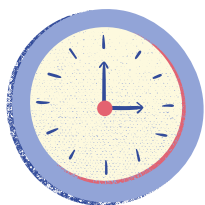
HOW WILL I KNOW MY HOLD IS FILLED?

Our staff will quickly retrieve the item and place it on hold for you. When your hold is filled you will get an email. If you do not have email, we will call you. Please make sure we have your current email or phone number on record.



WHEN DO I PICK UP THE ITEM(S)?

Once you are notified of your hold, come to the library during our pickup hours. We will hold the item for seven days. Note, we close for lunch at 1 pm every day.



- Miller - M, T, W = 10 a.m. to 1 pm / 2 to 7 p.m.
- Th & F = 10 a.m. to 1 p.m. / 2 to 5 p.m.
- Brundage - M, T, Th, F = 10 a.m. to 1 p.m. / 2 p.m. to 5 p.m.
- Whitneyville - M, T, Th, F = 10 a.m. to 1 p.m. / 2 p.m. to 5 p.m.

WHEN I GET TO THE LIBRARY, THEN WHAT HAPPENS?

When you arrive at your desired library location, stay in your car or outside, and call us to let us know you are here. The phone numbers are below. Please have your library card number handy. If you do not have your number handy, we will ask you to verify your address. We will check out the items for you.



- Miller - 203 287-2682
- Brundage/Community - 203 287-2675
- Whitneyville - 203 287-2677

When we finish checking out the item(s) we will leave them in the Thornton Wilder foyer or branch portico. Enter the building, after you see us leave or after a couple of minutes. Your items will be wrapped with a piece of paper. This paper will have the due date on it. Your items will be identified with the last four digits of your phone number - not your name. **Books will go out for three weeks, TV/Series DVDs for two weeks, and DVDs for a week.**



HOW ABOUT RETURNING ITEMS?

At the Miller Library there is a free standing item return in the foyer. Leave your items there. Or, you can use our exterior book drop. At the branches, please use the book drop located at the front door. All book drops are open.

All returned items are quarantined for 96 hours before we check them in. Do not be alarmed, if you see items still on your card right after bringing them in. We are not charging fines at this time.

Per public health directives, wear a mask and practice physical distancing of six feet.

Questions? Call 203 287-2680 or visit
www.hamdenlibrary.org.